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**FEBRUARY 5TH, 2019 - 5:00PM**  
**REGULAR BOARD MEETING**  
**HIGHTECH LA BOARD OF DIRECTORS**

**HIGHTECH LA, OVAL ROOM**  
**17111 VICTORY BLVD.**  
**VAN NUYS, CA 91406**

**Teleconference Location:**

**Teleconference Dial in:**  
**515-739-1285**

**Access Code:**  
**965609**

**INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

HighTech Los Angeles ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested agenda item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 17111 Victory Blvd, Van Nuys, CA 91406

In compliance with the Americans with Disabilities Act (ADA) and upon request, HighTech Los Angeles ("School") may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal's office at (818) 609-2640. Please contact the office as early as possible to provide time for the School to arrange for such reasonable auxiliary aids and/or services.

**1. PRELIMINARY**

**A. Call to Order**

Meeting was called to order by the Board Chair at **5:05 PM**.

**B. Establishment of Quorum**

<u>Board Members</u>	Present	Absent	
Adam Berns	<u>  X  </u>	<u>      </u>	
Adam Siegler	<u>  X  </u>	<u>      </u>	
Andrew D’Amico	<u>  X  </u>	<u>      </u>	
Elliot Ponchick	<u>  X  </u>	<u>      </u>	
Ghalib Kassam	<u>      </u>	<u>  X  </u>	
Jim Kelly	<u>  X  </u>	<u>      </u>	On phone but outside LAUSD.
Julie Zingerman	<u>      </u>	<u>  X  </u>	
Kate Ides	<u>  X  </u>	<u>      </u>	

**Also present:** Cindy Frantz (EdTec); Eric Okizaki (EdTec); Reese Abbene (MS Teacher and Acting Principal); Principal Mat McClenahan (HTLA); Principal Rachel Garber (HTLA MS, by phone, with Baby Moses); Colleen Molina (HTLA); Glenn Grisham (MS Parent); Katie Saucier (attorney, Greenberg Traurig); Marsha Rybin (Past Principal HTLA, by phone).

**2. COMMUNICATIONS**

*Members of the public are welcome at all HighTech LA board meetings. Participation is encouraged and appreciated. The Board is governed by the Brown Act and may briefly respond to public comments, but take no action except on items scheduled on the agenda.*

No presentations or public comments were made or requested.

**3. CONSENT AGENDA**

- A. Approve Meeting Minutes: January 8, 2019
- B. Approve Check & Credit Card Registers: December 2018

**3.A & B. Approve Minutes and Check & Credit Card Registers**

Motion: AS                      Action: Carries  
Second: AB                      Vote: Unanimous

**4. DISCUSSION & ACTION ITEMS**

- A. Discuss & Approve Middle School 2018-19 SARC
- B. Discuss & Approve High School 2018-19 SARC
- C. Discuss & Approve Food Service Contract for 2019-2020
- D. Discuss & Approve Moving Forward with YMCA

**4.A. Approve Middle School 2018-19 SARC**

**It is recommended that the Board Approve Middle School 2018-19 SARC**

Motion: AB                      Action: Carries  
Second: EP                      Vote: Unanimous

**4.B. Approve High School 2018-19 SARC**

It is recommended that the Board Approve High School 2018-19 SARC

Motion: KI                      Action: Carries  
Second: AD                      Vote: Unanimous

**4.C. Approve Food Service Contract for 2019-2020**

It is recommended that the Board Approve Food Service Contract for 2019-2020.

*Awaiting revised contract; tabled to next scheduled Board meeting.*

**4.D. Approve Moving Forward with YMCA**

It is recommended that the Board Approve Moving Forward with YMCA (Discussion in Closed Session)

Motion: AS                      Action: Carries  
Second: EP                      Vote: Unanimous

**5. INFORMATION ITEMS**

- A. LAUSD Oversight Report Summary for HTLA MS. The school passed with only a single correction required.
- B. Financial Presentation. Erik Okizaki presented the state-wide budget forecast and its implications for HTLA. Cindy Frantz presented the financial report for HTLA and PSF Lennox.
- C. UTLA-LAUSD Agreement. Principal McClenahan discussed the agreement and its potential implications for charter schools.
- D. HS Principal Report. Principal McClenahan reported that the dashboard and SARC were both good, and that HTLA had been named as a “California Distinguished School” for 2019.
- E. MS Principal Report. Acting Principal Abbene presented newsletters with accomplishments and testimonial thanks from parents, and she reported that the MS was approved to stay at the Van Nuys campus. Principal Garber (by phone) reported that the MS Oversight visit had resulted in the highest score that new schools can get.
- F. Other Committee Reports - Deferred to Closed Session.
  - a. MS Committee Report
  - b. Fundraising and Finance Committee Report

**6. CLOSED SESSION**

- A. Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
- B. Price and terms of payment for the purchase, sale, exchange, or lease of real property
- C. The Board went into closed session at 5:55 PM.
- D. The Board reported out of closed session at 6:41 PM.

**7. OPEN SESSION**

- A. The Chairman reported that the Board had discussed real estate options with respect to the MS project, that the Board had voted unanimously to move forward with the YMCA to construct a Middle School, and that the Board had authorized its negotiators and attorneys to document the transaction pursuant to the additional terms discussed in closed session.

**8. ANNOUNCEMENTS**

- A. The next meeting of the Board of Directors is scheduled for **March 5, 2018, at 5:00 PM** at HighTech LA, 17111 Victory Blvd Van Nuys, CA 91406.

**9. ADJOURNMENT**

The Chair adjourned the meeting at 6:47 PM.

Respectfully submitted,

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Adam Siegler  
Secretary