
**NOVEMBER 6TH, 2018 - 5:00PM
REGULAR BOARD MEETING
HIGHTECH LA BOARD OF DIRECTORS**

**HIGHTECH LA, OVAL ROOM
17111 VICTORY BLVD.
VAN NUYS, CA 91406**

**Teleconference Location:
One California Plaza
300 South Grand Avenue
Los Angeles, CA 90071**

**Teleconference Dial in:
515-739-1285**

**Access Code:
965609**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

HighTech Los Angeles ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested agenda item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 17111 Victory Blvd, Van Nuys, CA 91406

In compliance with the Americans with Disabilities Act (ADA) and upon request, HighTech Los Angeles ("School") may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Principal's office at (818) 609-2640. Please contact the office as early as possible to provide time for the School to arrange for such reasonable auxiliary aids and/or services.

1. PRELIMINARY

A. Call to Order

Meeting was called to order by the Board Chair at **5:11 PM**.

B. Establishment of Quorum

<u>Board Members</u>	Present	Absent	
Adam Berns	<u> X </u>	<u> </u>	
Adam Siegler	<u> X </u>	<u> </u>	
Andrew D’Amico	<u> </u>	<u> X </u>	
Elliot Ponchick	<u> X </u>	<u> </u>	
Ghalib Kassam	<u> X </u>	<u> </u>	By phone outside LAUSD
Jim Kelly	<u> X </u>	<u> </u>	
Julie Zingerman	<u> </u>	<u> X </u>	
Kate Ides	<u> X </u>	<u> </u>	

Also present: Cindy Frantz (EdTec); Erik Okazaki (EdTec); Wendy Young (President of HTLA Student Body); Reese Abbene (MS Teacher); Principal Mat McClenahan (HTLA); Principal Rachel Garber (HTLA MS); Marsha Rybin (HTLA Past Principal).

2. COMMUNICATIONS

Members of the public are welcome at all HighTech LA board meetings. Participation is encouraged and appreciated. The Board is governed by the Brown Act and may briefly respond to public comments, but take no action except on items scheduled on the agenda.

PRESENTATIONS FROM THE FLOOR - At this time any person wishing to speak to any item **NOT** on the agenda will be granted three minutes to make a presentation to the Board of Directors.

PRESENTATION ON AGENDA ITEMS - Public comment will be allowed on agenda items prior to Board action. Three minutes per agenda item will be allotted.

3. CONSENT AGENDA

- A. Approve Meeting Minutes: September 4 & October 2, 2018
- B. Approve Check & Credit Card Registers: September 2018

3.A & B. Approve Check& Credit Card Registers

Motion: AB Action: Carries
Second: KI Vote: Unanimous

4. DISCUSSION & ACTION ITEMS

- A. Discuss & Approve Security Window Film
- B. Discuss & Approve Additional \$100,000 Loan to HTLA MS from HTLA Foundation effective August 2018
- C. Discuss & Approve \$250,000 Operating Grant to HTLA MS from HTLA Foundation
- D. Review & Approve Loan Agreement to Encompass Previously Approved \$150,000 Loan and Item B Above

4.A. Approve Security Window Film

It is recommended that the Board Approve Security Window Film

Tabled pending further study of security options.

4.B. Approve Additional \$100,000 Loan to HTLA MS from HTLA Foundation effective August 2018

It is recommended that the Board Approve Additional \$100,000 Loan to HTLA MS from HTLA Foundation effective August 2018

Motion: AS Action: Carries
Second: AB Vote: Unanimous

4.C. Approve \$250,000 Operating Grant to HTLA MS from HTLA Foundation

It is recommended that the Board Approve \$250,000 Operating Grant to HTLA MS from HTLA Foundation

Motion: KI Action: Carries
Second: EP Vote: Unanimous

4.D. Approve Loan Agreement to Encompass Previously Approved \$150,000 Loan and Item B Above

It is recommended that the Board Approve Loan Agreement to Encompass Previously Approved \$150,000 Loan and further \$100,000 Loan in Item B Above, *with total Loan being due June 2023 at 0% interest.*

Motion: AB Action: Carries
Second: AS Vote: Unanimous

5. INFORMATION ITEMS

- A. Financial Presentation from Edtec - September 2018. Cindy Frantz reported on finances, noting that the MS would need further capital, as discussed in Items 4.B and 4.C.
- B. High School Principal's Report - (Attached) Principal McClenahan further explained the points in the written report.
- C. Middle School Principal's Report - (Attached) Principal Garber further explained the points in the written report.
- D. Committee Reports
 - a. Middle School Committee Report - nothing additional outside Closed Session.
 - b. Fundraising and Finance Committee Report - Marsha Rybin reported on status.
- E. Update on Middle School Activities and Progress - Included in Principal's Report.
- F. Middle School LCAP Local Indicators Report - Principal Garber reported.
- G. High School LCAP Local Indicators Report - Principal McClenahan reported.

6. CLOSED SESSION

- A. Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
- B. Price and terms of payment for the purchase, sale, exchange, or lease of real property
- C. The Board went into closed session at **6:08 PM.**
- D. The Board reported out of closed session at **6:35 PM.**

7. OPEN SESSION

- A. The Chairman reported that the Board had discussed real estate options with respect to the MS project.

8. ANNOUNCEMENTS

- A. The next meeting of the Board of Directors is scheduled for **December 4, 2018**, at 5:00 PM at HighTech LA, 17111 Victory Blvd Van Nuys, CA 91406

9. ADJOURNMENT

The Chair adjourned the meeting at **6:47 PM**.

Respectfully submitted,

Adam Siegler
Secretary