

**OCTOBER 2ND, 2018 - 5:00 PM
REGULAR BOARD MEETING
HIGHTECH LA BOARD OF DIRECTORS**

**HIGHTECH LA, OVAL ROOM
17111 VICTORY BLVD.
VAN NUYS, CA 91406**

**Teleconference Location:
10800 Wilshire Blvd
Los Angeles, CA 90024**

**Teleconference Location:
1840 Century Park East, Suite 1900
Los Angeles, CA 90067**

**Teleconference Dial in:
515-739-1285**

**Access Code:
965609**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

HighTech Los Angeles ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested agenda item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 17111 Victory Blvd, Van Nuys, CA 91406

In compliance with the Americans with Disabilities Act (ADA) and upon request, HighTech Los Angeles ("School") may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal's office at (818) 609-2640. Please contact the office as early as possible to provide time for the School to arrange for such reasonable auxiliary aids and/or services.

1. PRELIMINARY

A. Call to Order

Meeting was called to order by the Board Chair at **5:07 PM**.

B. Establishment of Quorum

<u>Board Members</u>	Present	Absent	
Adam Berns	<u> X </u>	<u> </u>	
Adam Siegler	<u> </u>	<u> </u>	By phone in LAUSD
Andrew D’Amico	<u> X </u>	<u> </u>	
Elliot Ponchick	<u> X </u>	<u> </u>	
Ghalib Kassam	<u> X </u>	<u> </u>	
Jim Kelly	<u> X </u>	<u> </u>	By phone outside LAUSD
Julie Zingerman	<u> X </u>	<u> </u>	By phone outside LAUSD
Kate Ides	<u> </u>	<u> X </u>	

Anita Landecker (ExED); Joe Wilson (PCSD); Tina Lin (PCSD); Cindy Frantz (EdTec, by phone); Erik Okazaki (EdTec); Wendy Young (President of HTLA Student Body); Reese Abbene (MS Teacher); Principal Mat McClenahan (HTLA); Principal Rachel Garber (HTLA MS).

2. COMMUNICATIONS

Members of the public are welcome at all HighTech LA board meetings. Participation is encouraged and appreciated. The Board is governed by the Brown Act and may briefly respond to public comments, but take no action except on items scheduled on the agenda.

PRESENTATIONS FROM THE FLOOR - At this time any person wishing to speak to any item **NOT** on the agenda will be granted three minutes to make a presentation to the Board of Directors.

None.

PRESENTATION ON AGENDA ITEMS - Public comment will be allowed on agenda items prior to Board action. Three minutes per agenda item will be allotted.

3. CONSENT AGENDA

- A. Approve Meeting Minutes: September 4, 2018 ***Tabled to Next Meeting***
- B. Approve Check & Credit Card Registers: August 2018

<u>3.B. Approve Check& Credit Card Registers</u>	
Motion: EP	Action: Carries
Second: AS	Vote: Unanimous

4. DISCUSSION & ACTION ITEMS

- A. Discuss & Approve Security Window Film.
- B. Discuss & Approve Excellent Educational Solutions to Manage Recruitment Efforts.
- C. Discuss & Approve Draft Resolution and Agreement regarding Middle School Funding Gift or Loan.
- D. Discuss & Approve LCAP Local Indicator Response.
- E. Discuss & Approve use of PCSGP Grant Money to purchase furniture for HT-LA Middle School

<p>4.A. Approve Security Window Film It is recommended that the Board Approve Security Window Film</p> <p><i>Tabled to November</i></p>
<p>4.B. Approve Excellent Educational Solutions to Manage Recruitment Efforts (Estimated \$30,000)</p> <p>It is recommended that the Board Approve Excellent Educational Solutions to Manage Recruitment Efforts</p> <p>Motion: GK Action: Carries Second: AB Vote: Unanimous</p>
<p>4.C. Approve Draft Resolution and Agreement regarding Middle School Funding Gift or Loan</p> <p><i>Tabled to November - Will be re-written as either gift or loan.</i></p>
<p>4.D. Approve LCAP Local Indicator Response It is recommended that the Board Approve LCAP Local Indicator Response</p> <p><i>Tabled to November</i></p>
<p>4.E. Approve use of PCSGP Grant Money to purchase furniture for HT-LA Middle School</p> <p>It is recommended that the Board Approve use of PCSGP Grant Money to purchase furniture for HT-LA Middle School</p> <p>Motion: GK Action: Carries Second: EP Vote: Unanimous</p>

5. INFORMATION ITEMS

- A. Financial Presentation from EdTec - August 2018. Cindy Frantz reported on the audit and updated consolidated forecasts; consolidated balance sheets look strong.
- B. High School Principal's Report. Principal McClenahan reported that enrollment is up, added 2, just above 400, 14 below goal; college prep exam preparation, including PSAT and ACT; recruitment booth and robot at Encino Family Fair; continued efforts are underway for recruiting; Robotics Team will be attending two events; project exhibition coming up; encouraged attendance at Fundraiser.
- C. Middle School Principal's Report. Principal Garber reported that Middle School has 59 students; hoping for more based on recruiting and outreach efforts; regular speakers program; social media accounts are being used by both staff and students; oversight visit on November 8.
- D. Committee Reports
 - a. Middle School Committee Report - Deferred to Closed Session
 - b. Fundraising and Finance Committee Report - Nothing significant to report.
- E. Update on Middle School Activities and Progress - Deferred to Closed Session

6. CLOSED SESSION

- A. Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
- B. Price and terms of payment for the purchase, sale, exchange, or lease of real property
- C. The Board went into closed session at **5:57 PM.**
- D. The Board reported out of closed session at **7:37 PM.**

7. OPEN SESSION

- A. The Chairman reported that the Board had reviewed feasibility of MS project.

8. ANNOUNCEMENTS

- A. The next meeting of the Board of Directors is scheduled for **November 6, 2018, at 5:00 PM** at HighTech LA, 17111 Victory Blvd, Van Nuys, CA 91406

9. ADJOURNMENT

The Chair adjourned the meeting at 7:48 PM.

Respectfully submitted,

Adam Siegler
Secretary