

**MAY 16, 2018 - 5:00PM
SPECIAL BOARD MEETING
HIGHTECH LA BOARD OF DIRECTORS**

**HIGHTECH LA, OVAL ROOM
17111 VICTORY BLVD.
VAN NUYS, CA 91406**

HELD VIA TELECONFERENCE AT THE FOLLOWING LOCATIONS:

211 West 2nd Street, Los Angeles, CA. 90012
1840 Century Park East, Suite 1900, Los Angeles, CA 90067-2121
8900 Desoto Ave, Canoga Park, CA 91309
9255 Sunset Blvd., West Hollywood, CA 90069
300 S. Grand Ave., Los Angeles, CA 90071
10800 Wilshire Blvd, LA, CA 90024

Teleconference Dial in:
515-739-1285

Access Code:
965609

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

HighTech Los Angeles ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested agenda item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 17111 Victory Blvd, Van Nuys, CA 91406

In compliance with the Americans with Disabilities Act (ADA) and upon request, HighTech Los Angeles ("School") may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Principal's office at (818) 609-2640. Please contact the office as early as possible to provide time for the School to arrange for such reasonable auxiliary aids and/or services.

1. **PRELIMINARY**

A. **Call to Order**

Meeting was called to order by the Board Chair at 5:20 PM.

B. **Establishment of Quorum**

<u>Board Members</u>	Present	Absent	
Adam Berns	<u> X </u>	<u> </u>	By phone within District
Adam Siegler	<u> X </u>	<u> </u>	By phone within District
Andrew D'Amico	<u> X </u>	<u> </u>	By phone within District
Elliot Ponchick	<u> X </u>	<u> </u>	By phone within District
Ghalib Kassam	<u> X </u>	<u> </u>	By phone within District
Jim Kelly	<u> </u>	<u> X </u>	
Julie Zingerman	<u> </u>	<u> X </u>	
Kate Ides	<u> </u>	<u> X </u>	

Also Present: Mat McClenahan; Rachel Garber; Tina Lin, Michael Keeley (Attorney).

2. **COMMUNICATIONS**

Members of the public are welcome at all HighTech LA board meetings. Participation is encouraged and appreciated. The Board is governed by the Brown Act and may briefly respond to public comments, but take no action except on items scheduled on the agenda.

PRESENTATIONS FROM THE FLOOR - At this time any person wishing to speak to any item NOT on the agenda will be granted three minutes to make a presentation to the Board of Directors.

PRESENTATION ON AGENDA ITEMS - Public comment will be allowed on agenda items prior to Board action. Three minutes per agenda item will be allotted.

3. **CONSENT AGENDA**

A. **Approve Meeting Minutes: April 3, 2018**

It is recommended that the Board approve the Consent Agenda
 Motion: EP Action: Carries
 Second: AS Vote: Unanimous

4. **DISCUSSION & ACTION ITEMS**

- A. Discuss Middle School Funding
- B. Discuss & Approve Food Service Contract Extension
- C. Discuss and Approve Middle School MOU w/ option 3
- D. Discuss and Approve LACOE Certification of Signatures
- E. Discuss retention of financial expert
- F. Resignation of Board Member Carla Christofferson
 - a. Discussion of replacement on Fund Raising Committee and Compensation Committee
 - b. Nomination and approval of replacement(s) on Fund Raising Committee
 - c. Nomination and approval of replacement(s) on Compensation Committee

Action items requiring a vote are reported below:

<p>B. It is recommended that the Board Approve the Food Service Contract Extension Motion: AD Action: Carries Second: GK Vote: Unanimous</p>
<p>C. It is recommended that the Board Approve Middle School MOU with Option 3 Motion: AS Action: Carries Second: EP Vote: Unanimous</p>
<p>D. It is recommended that the Board Approve the LACOE Certification of Signatures <i>Tabled, awaiting signatures.</i></p>
<p>F.b. It is recommended that the Board Approve the nominated individual as replacement to Carla Christofferson on Fund Raising committee. <i>Tabled, awaiting new applicants for Board.</i></p>
<p>F.c. It is recommended that the Board Approve the nominated individual as replacement to Carla Christofferson on the Compensation Committee. <i>Tabled, awaiting new applicants for Board.</i></p>

5. **INFORMATION ITEMS**

- A. Principal's Report. Principal McClenahan reported that 40 students attended History Day and the team received an "Honorable Mention." Students have produced 2 rockets and will be going to the desert to launch them. The graduation and post-graduation celebration will be held on June 8, 2018.
- B. Middle School Principal's Report. Principal Garber reported that 115 students have signed up for the Middle School, and 2 parent orientations have been held. There were 4 offers made for Middle School staffing and 2 have been accepted already. Discussions are ongoing with regard to Prop 39 funding for classrooms. Berliner has been retained to consult on furniture selection and ordering; a similar consultant is being considered for tech purchases.
- C. Committee Reports
 - a. Middle School Committee Report - included in Closed Session.
 - b. Fundraising and Finance Committee Report - see below.
- D. Fundraising Report- Marsha Rybin not available; tabled to next regular meeting.
- E. Update on Middle School Activities and Progress - included in Principal's report.

6. **CLOSED SESSION**

- A. Price and terms of payment for the purchase, sale, exchange, or lease of real property

The Board went into closed session at 5:38 PM.

The Board reported out of closed session at 5:50 PM.

The Chairman reported that the Board will continue to work with its counsel on the terms of the Lease and related matters.

7. **ANNOUNCEMENTS**

- A. The next meeting of the Board of Trustees is scheduled for June 5, 2018, at 5:00 PM at HighTech LA, 17111 Victory Blvd Van Nuys, CA 91406

8. ADJOURNMENT

The Chair adjourned the meeting at 6:10 PM.

Respectfully submitted,

Adam Siegler
Secretary