

**NOVEMBER 28TH, 2017 - 4:00PM**  
**SPECIAL BOARD MEETING**  
**HIGHTECH LA BOARD OF DIRECTORS**  
**HELD VIA TELECONFERENCE AT THE FOLLOWING LOCATIONS:**

2550 N. 1st Street, Ste. 100, San Jose, CA 95131	Berns
9255 Sunset Blvd., Suite 400, West Hollywood, CA 90069	Ponchik
300 S. Grand Ave., Los Angeles, CA 90071	Ides
1840 Century Park East Suite 1900   Los Angeles, CA 90067-2121	Siegler
10800 Wilshire Blvd., LA, CA 90024	D'Amico

**Teleconference Dial in:**  
**515-739-1285**

**Access Code:**  
**965609**

**INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

HighTech Los Angeles ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested agenda item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 17111 Victory Blvd, Van Nuys, CA 91406

In compliance with the Americans with Disabilities Act (ADA) and upon request, HighTech Los Angeles ("School") may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Principal's office at (818) 609-2640. Please contact the office as early as possible to provide time for the School to arrange for such reasonable auxiliary aids and/or services.

1. **PRELIMINARY**

A. Call to Order

Meeting was called to order by the Board Chair at 4:06 PM.

B. Establishment of Quorum

<u>Board Members</u>	Present	Absent	
Elliot Ponchik			
Kate Ides	<u>  X  </u>	<u>      </u>	
Adam Berns	<u>  X  </u>	<u>      </u>	[On call but in San Jose]
Ghalib Kassam	<u>      </u>	<u>  X  </u>	
Andrew D'Amico	<u>  X  </u>	<u>      </u>	
Adam Siegler	<u>  X  </u>	<u>      </u>	
Jim Kelly	<u>      </u>	<u>  X  </u>	
Julie Zingerman	<u>      </u>	<u>  X  </u>	
Carla Christofferson			

2. **COMMUNICATIONS**

*Members of the public are welcome at all HighTech LA board meetings. Participation is encouraged and appreciated. The Board is governed by the Brown Act and may briefly respond to public comments, but take no action except on items scheduled on the agenda.*

**PRESENTATIONS FROM THE FLOOR** - At this time any person wishing to speak to any item NOT on the agenda will be granted three minutes to make a presentation to the Board of Directors.

**PRESENTATION ON AGENDA ITEMS** - Public comment will be allowed on agenda items prior to Board action. Three minutes per agenda item will be allotted.

3. **DISCUSSION & ACTION ITEMS**

- A. Approve Updates to Bylaws
- B. Approve Colocation Amendment

<b>It is recommended that the Board Approve Updates to Bylaws</b>	
Motion: <u>  KI  </u>	Action: Carries
Second: <u>  AD  </u>	Vote: Unanimous by Roll Call
<b>It is recommended that the Board Approve Colocation Amendment</b>	
Motion: <u>  KI  </u>	Action: Carries
Second: <u>  AD  </u>	Vote: Unanimous by Roll Call

**Details for Updates to Bylaws:**

- 3.2 Number of Directors. No amendment required.
- 3.8 Interested Directors. No "interested person" may shall serve on the Board.
- 3.9 Place of Meeting. All meetings will be held within the LAUSD jurisdiction.
- 3.10 Regular meetings. The agenda will be posted in a conspicuous public place outside the Charter School, and also on the Charter School's public website.
- 3.11 Special Meetings. (1) Same as 3.10; (2) mail and oral notice is deleted.
- 3.13 Quorum. If a quorum of 4 is tied on a vote, the matter is deemed tabled to the next meeting. Remove transactions involving interested directors.
- 3.14 Meetings by Conference Telephone. Must be pursuant to Gov't Code section 54953(b)(3).

- 3.19. Compensation. No Board Member shall be paid compensation for service on the Board; however, they can be reimbursed for documented and approved expenses advanced at the request of the Board.

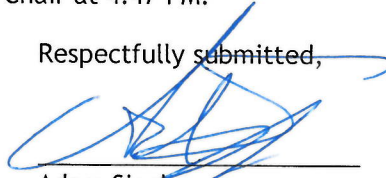
4. **ANNOUNCEMENTS**

- A. The next meeting of the Board of Trustees is scheduled for **Wednesday, December 6, 2017**, at 5:00pm at HighTech LA, 17111 Victory Blvd Van Nuys, CA 91406

5. **ADJOURNMENT**

Meeting was adjourned by the Board Chair at 4:47 PM.

Respectfully submitted,



Adam Siegler  
Secretary