

OCTOBER 8TH, 2017 - 11:00AM

SPECIAL BOARD MEETING

HIGHTECH LA BOARD OF DIRECTORS

HELD VIA TELECONFERENCE AT THE FOLLOWING LOCATIONS:

2550 N. 1st street, Ste. 100, San Jose, CA 95131
9255 Sunset Blvd., Suite 400, West Hollywood, CA 90069
11554 Kelsey St, Studio City, CA 91604
10800 Wilshire Blvd., LA, CA 90024
1840 Century Park East Suite 1900 | Los Angeles, CA 90067-2121

**Teleconference Dial in:
515-739-1285**

**Access Code:
965609**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

HighTech Los Angeles ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested agenda item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 17111 Victory Blvd, Van Nuys, CA 91406

In compliance with the Americans with Disabilities Act (ADA) and upon request, HighTech Los Angeles ("School") may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Principal's office at (818) 609-2640. Please contact the office as early as possible to provide time for the School to arrange for such reasonable auxiliary aids and/or services.

1. **PRELIMINARY**

A. **Call to Order**

Meeting was called to order by the Board Chair at 11:03.

B. **Establishment of Quorum**

<u>Board Members</u>	Present	Absent	Present But Outside County
Kate Ides	_____	_____	__X__
Adam Berns	__X__	_____	_____
Ghalib Kassam	_____	_____	__X__
Andrew D'Amico	__X__	_____	_____
Adam Siegler	__X__	_____	_____
Jim Kelly	_____	__X__	_____
Julie Zingerman	_____	__X__	_____
Elliot Ponchick	__X__	_____	_____
Carla Christofferson	__X__	_____	_____

Note: Members on the call but outside LA County did not vote. Roll was taken for each vote.

2. **COMMUNICATIONS**

Members of the public are welcome at all HighTech LA board meetings. Participation is encouraged and appreciated. The Board is governed by the Brown Act and may briefly respond to public comments, but take no action except on items scheduled on the agenda.

PRESENTATIONS FROM THE FLOOR - At this time any person wishing to speak to any item **NOT** on the agenda will be granted three minutes to make a presentation to the Board of Directors.

PRESENTATION ON AGENDA ITEMS - Public comment will be allowed on agenda items prior to Board action. Three minutes per agenda item will be allotted.

3. **DISCUSSION & ACTION ITEMS**

A. **Approve Charter Renewal Petition**

Lead Petitioner: Mathew McClenahan
 School Administrator: Mathew McClenahan
 Onsite Financial Manager: Gabriela Flores

B. **Approve Fiscal Policies and Procedures**

C. **Approve Material Revision to Increase Enrollment Capacity from 380 to 415**

- a. Increase enrollment of current charter to 415
- b. Revision is designed to bring the enrollment capacity of the school to the full capacity of the classrooms added in 2012.
- c. This motion authorizes the submission to the District the request for the proposed revision.
- d. Mathew McClenahan, Principal, is authorized to execute the amendment document and otherwise act on behalf of HighTech LA with respect to the material revision application process.

It is recommended that the Board Approve Charter Renewal Petition
 Motion: AD Action: Carries
 Second: CC Vote: 5-0 Unanimous as to voting Members

It is recommended that the Board Approve Fiscal Policies and Procedures
Motion: CC Action: Carries
Second: AB Vote: 5-0 Unanimous as to voting Members

It is recommended that the Board Approve Material Revision to Increase
Enrollment Capacity from 380 to 415
Motion: CC Action: Carries
Second: EP Vote: 5-0 Unanimous as to voting Members

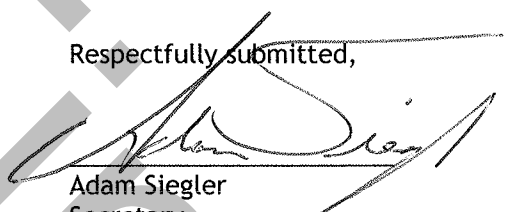
4. **ANNOUNCEMENTS**

- A. The next meeting of the Board of Trustees is scheduled for October 17, 2017, at 5:00pm at HighTech LA, 17111 Victory Blvd Van Nuys, CA 91406

5. **ADJOURNMENT**

Meeting was adjourned by the Board Chair at 11:19 AM.

Respectfully submitted,


Adam Siegler
Secretary


settlements, and other amounts actually and reasonably incurred by them in connection with any “proceeding,” as that term is used in that section, and including an action by or in the right of the corporation by reason of the fact that the person is or was a person described in that section. “Expenses,” as used in this bylaw, shall have the same meaning as in that section of the Corporations Code. On written request to the Board of Directors by any person seeking indemnification under Corporations Code Section 5238(b) or Section 5238(c), the Board of Directors shall promptly decide under Corporations Code Section 5238(c) whether the applicable standard of conduct set forth in Corporations Code Section 5238(b) or Section 5238 (c) has been met and, if so, the Board of Directors shall authorize indemnification.

ARTICLE 8

FISCAL YEAR

The fiscal year of the corporation shall begin on July 1 and end on June 30 of each year.

Approved, HTLA Board of Directors: 10/13/2015


ADAM SIEGLER
SECRETARY