

**MAY 16, 2018 - 5:00PM
SPECIAL BOARD MEETING
HIGHTECH LA BOARD OF DIRECTORS**

**HIGHTECH LA, OVAL ROOM
17111 VICTORY BLVD.
VAN NUYS, CA 91406**

HELD VIA TELECONFERENCE AT THE FOLLOWING LOCATIONS:

211 West 2nd Street, Los Angeles, CA. 90012
1840 Century Park East, Suite 1900, Los Angeles, CA 90067-2121
8900 Desoto Ave, Canoga Park, CA 91309
9255 Sunset Blvd., West Hollywood, CA 90069
300 S. Grand Ave., Los Angeles, CA 90071
10800 Wilshire Blvd, LA, CA 90024

Teleconference Dial in:
515-739-1285

Access Code:
965609

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

HighTech Los Angeles ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested agenda item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 17111 Victory Blvd, Van Nuys, CA 91406

In compliance with the Americans with Disabilities Act (ADA) and upon request, HighTech Los Angeles ("School") may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Principal's office at (818) 609-2640. Please contact the office as early as possible to provide time for the School to arrange for such reasonable auxiliary aids and/or services.

1. PRELIMINARY

A. Call to Order

Meeting was called to order by the Board Chair at _____.

B. Establishment of Quorum

| <u>Board Members</u> | Present | Absent |
|----------------------|---------|--------|
| Adam Berns | _____ | _____ |
| Adam Siegler | _____ | _____ |
| Andrew D'Amico | _____ | _____ |
| Elliot Ponchick | _____ | _____ |
| Ghalib Kassam | _____ | _____ |
| Jim Kelly | _____ | _____ |
| Julie Zingerman | _____ | _____ |
| Kate Ides | _____ | _____ |

2. COMMUNICATIONS

Members of the public are welcome at all HighTech LA board meetings. Participation is encouraged and appreciated. The Board is governed by the Brown Act and may briefly respond to public comments, but take no action except on items scheduled on the agenda.

PRESENTATIONS FROM THE FLOOR - At this time any person wishing to speak to any item NOT on the agenda will be granted three minutes to make a presentation to the Board of Directors.

PRESENTATION ON AGENDA ITEMS - Public comment will be allowed on agenda items prior to Board action. Three minutes per agenda item will be allotted.

3. CONSENT AGENDA

A. Approve Meeting Minutes: April 3, 2018

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| It is recommended that the Board approve the Consent Agenda | |
| Motion: _____ | Action: _____ |
| Second: _____ | Vote: _____ |

4. DISCUSSION & ACTION ITEMS

- A. Discuss Middle School Funding
- B. Discuss & Approve Food Service Contract Extension
- C. Discuss and Approve Middle School MOU w/ option 3
- D. Discuss and Approve LACOE Certification of Signatures
- E. Discuss retention of financial expert
- F. Resignation of Board Member Carla Christofferson
 - a. Discussion of replacement on Fund Raising Committee and Compensation Committee
 - b. Nomination and approval of replacement(s) on Fund Raising Committee
 - c. Nomination and approval of replacement(s) on Compensation Committee

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|---|---------------|
| It is recommended that the Board Approve the Food Service Contract Extension | |
| Motion: _____ | Action: _____ |
| Second: _____ | Vote: _____ |

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| <p>It is recommended that the Board Approve the Food Service Contract Extension</p> <p>Motion: _____ Action: _____</p> <p>Second: _____ Vote: _____</p> |
| <p>It is recommended that the Board Approve the LACOE Certification of Signatures</p> <p>Motion: _____ Action: _____</p> <p>Second: _____ Vote: _____</p> |
| <p>It is recommended that the Board Approve LACOE Resolution to Issue Funds to Charter School.</p> <p>Motion: _____ Action: _____</p> <p>Second: _____ Vote: _____</p> |
| <p>It is recommended that the Board Approve the nominated individual as replacement to Carla Christofferson on Fund Raising committee.</p> <p>Motion: _____ Action: _____</p> <p>Second: _____ Vote: _____</p> |
| <p>It is recommended that the Board Approve the nominated individual as replacement to Carla Christofferson on the Compensation Committee.</p> <p>Motion: _____ Action: _____</p> <p>Second: _____ Vote: _____</p> |

5. **INFORMATION ITEMS**

- A. Principal's Report
- B. Middle School Principal's Report
- C. Committee Reports
 - a. Middle School Committee Report
 - b. Fundraising and Finance Committee Report
- D. Fundraising Report- Marsha Rybin
- E. Update on Middle School Activities and Progress

6. **CLOSED SESSION**

- A. Price and terms of payment for the purchase, sale, exchange, or lease of real property

7. **ANNOUNCEMENTS**

- A. The next meeting of the Board of Trustees is scheduled for June 5, 2018, at 5:00pm at HighTech LA, 17111 Victory Blvd Van Nuys, CA 91406

8. **ADJOURNMENT**