

---

**FEBRUARY 7TH, 2017 - 5:00PM**  
**REGULAR BOARD MEETING**  
**HIGH TECH LA BOARD OF DIRECTORS**  
**HIGH TECH LA, OVAL ROOM**  
**17111 VICTORY BLVD.**  
**VAN NUYS, CA 91406**

**INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

High Tech Los Angeles ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested agenda item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 17111 Victory Blvd, Van Nuys, CA 91406

In compliance with the Americans with Disabilities Act (ADA) and upon request, High Tech Los Angeles ("School") may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Principal's office at (818) 609-2640. Please contact the office as early as possible to provide time for the School to arrange for such reasonable auxiliary aids and/or services.

**1. PRELIMINARY**

**A. Call to Order**

Meeting was called to order by the Board Chair at \_\_\_\_\_.

**B. Establishment of Quorum**

<u>Board Members</u>	Present	Absent
Elliot Ponchick	_____	_____
Carla Christofferson	_____	_____
Kate Ides	_____	_____
Adam Berns	_____	_____
Ghalib Kassam	_____	_____
Andrew D'Amato	_____	_____
Adam Siegler	_____	_____

**2. COMMUNICATIONS**

*Members of the public are welcome at all High Tech LA board meetings. Participation is encouraged and appreciated. The Board is governed by the Brown Act and may briefly respond to public comments, but take no action except on items scheduled on the agenda.*

**PRESENTATIONS FROM THE FLOOR** - At this time any person wishing to speak to any item **NOT** on the agenda will be granted three minutes to make a presentation to the Board of Directors.

**PRESENTATION ON AGENDA ITEMS** - Public comment will be allowed on agenda items prior to Board action. Three minutes per agenda item will be allotted.

**Closed Session**

**3. Real Estate Property Negotiations**

**Open Session**

**4. CONSENT AGENDA**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- A. Approve Meeting Minutes: December 6, 2016
- B. Approve November-December 2016 Check Register & Credit Card Register

**It is recommended that the Board approve the Consent Agenda**

Motion: \_\_\_\_\_ Action: \_\_\_\_\_

Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**5. DISCUSSION & ACTION ITEMS**

- A. Approve College Readiness Plan
- B. Approve the School Accountability Report Card
- C. Approve contract with K.Q. Management, Inc. to assist in writing a petition for a Middle School, the PCSGP grant and High School Charter renewal.
- D. Approve contract with Vicenti, Lloyd and Stutzman for 2016-2017 auditing services
- E. Approve establishment of a Financial Advisory Committee for the Board of Directors
- F. Approve two candidates for board membership:
  - a. Julie Zingerman- Rocket Scientist for NASA
  - b. Jim Kelly- Astronaut

<p><b>It is recommended that the Board approve College Readiness Plan</b>          Motion: _____ Action: _____          Second: _____ Vote: _____</p>
<p><b>It is recommended that the Board approve the School Accountability Report Card</b>          Motion: _____ Action: _____          Second: _____ Vote: _____</p>
<p><b>It is recommended that the Board approve the contract with K.Q. Management, Inc.</b>          Motion: _____ Action: _____          Second: _____ Vote: _____</p>
<p><b>It is recommended that the Board approve the contract Vicenti, Lloyd and Stutzman for auditing services for 2016-2017.</b>          Motion: _____ Action: _____          Second: _____ Vote: _____</p>
<p><b>It is recommended that the Board approve the establishment of a Financial Advisory Committee for the Board of Directors.</b>          Motion: _____ Action: _____          Second: _____ Vote: _____</p>
<p><b>It is recommended that the Board approve Julie Zingerman for Board Membership</b>          Motion: _____ Action: _____          Second: _____ Vote: _____</p>
<p><b>It is recommended that the Board approve Jim Kelly for Board Membership</b>          Motion: _____ Action: _____          Second: _____ Vote: _____</p>

**6. INFORMATION ITEMS**

- A. Financial Presentation by EdTec
  - a. November & December Financials

- B. Principal's Report
  - a. ICA Testing
  - b. New CA Accountability System
- C. Investment Policy
  - a. Presentation of a sample Investment Policy for discussion.
- D. Oversight Visit Follow Up
  - a. Review of the LAUSD Oversight report from the November 17, 2016 visit.

7. **ANNOUNCEMENTS**

- A. The next meeting of the Board of Trustees is scheduled for April 4, 2017, at 5:00pm at High Tech LA, 17111 Victory Blvd Van Nuys, CA 91406

8. **ADJOURNMENT**