
JUNE 6TH, 2017 - 5:00PM
REGULAR BOARD MEETING
HIGHTECH LA BOARD OF DIRECTORS
HIGHTECH LA, OVAL ROOM
17111 VICTORY BLVD.
VAN NUYS, CA 91406

Teleconference Dial in:
515-739-1285

Access Code:
965609

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

HighTech Los Angeles ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested agenda item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 17111 Victory Blvd, Van Nuys, CA 91406

In compliance with the Americans with Disabilities Act (ADA) and upon request, HighTech Los Angeles ("School") may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal's office at (818) 609-2640. Please contact the office as early as possible to provide time for the School to arrange for such reasonable auxiliary aids and/or services.

1. PRELIMINARY

A. Call to Order

Meeting was called to order by the Board Chair at 5:07 PM.

B. Establishment of Quorum

<u>Board Members</u>	Present	Absent
Elliot Ponchick	<u> X </u>	<u> </u>
Carla Christofferson	<u> </u>	<u> X </u>
Kate Ides	<u> X </u>	<u> </u>
Adam Berns	<u> X </u>	<u> </u>
Ghalib Kassam	<u> X </u>	<u> </u>
Andrew D'Amato	<u> X </u>	<u> </u>
Adam Siegler	<u> X </u>	<u> </u>
Jim Kelly	<u> </u>	<u> X </u>
Julie Zingerman	<u> </u>	<u> X </u>

Also Present

- Marsha Rybin
- Mat McClenahan
- Michael Keeley, Esq. (Counsel to HLTA)
- Kelsey Wrobel, EdTec (by Phone)
- Alex Gomez (Member of the Public; not participating in Board Meeting)

2. COMMUNICATIONS

Members of the public are welcome at all HighTech LA board meetings. Participation is encouraged and appreciated. The Board is governed by the Brown Act and may briefly respond to public comments, but take no action except on items scheduled on the agenda.

PRESENTATIONS FROM THE FLOOR - At this time any person wishing to speak to any item **NOT** on the agenda will be granted three minutes to make a presentation to the Board of Directors.

PRESENTATION ON AGENDA ITEMS - Public comment will be allowed on agenda items prior to Board action. Three minutes per agenda item will be allotted.

3. CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- A. Approve Meeting Minutes: April 4, 2017 Regular Meeting; May 25, 2017 Special Meeting
- B. Approve March - April 2017 Check Register & Credit Card Register
- C. Approve Better 4 You Contract
- D. Approve CharterSafe Contract
- E. Approve CharterLife (BRMS) Contract
- F. Approve Consolidated Application for Federal Programs:
 - a. Application for Funding
 - b. Certification of Assurances
 - c. Protected Prayer Certification

It is recommended that the Board approve the Consent Agenda

Motion: KI Action: Carries
Second: AB Vote: Unanimous

4. DISCUSSION & ACTION ITEMS

- A. Approve 2017-2018 Calendar
- B. Approve 2017-2018 LCAP (New funding from second year of the Plan)
- C. Approve 2017-2018 Budget
- D. Approve Principal’s Compensation
- E. Approve EdTec Renewal

[Pursuant to a point of order requested by the Secretary, Items F-J were postponed until after Closed Session.]

- F. Discuss and Approve Establishment of PSF Lennox LLC
- G. Discuss and Approve Putting Students First Corp
- H. Discuss and Approve Distribution of Middle School Funds
- I. Discuss and Approve Update on YMCA Lease
- J. Discuss and Approve Bids from Berliner & Associates [~~and Franco & Associates~~] for Middle School Facility Development Architecture
- K. Approve Operating Agreement for PSF Lennox LLC

A. It is recommended that the Board Approve 2017-2018 Calendar

Motion: AS Action: Carries
Second: KI Vote: Unanimous

B. It is recommended that the Board Approve 2017-2018 LCAP

Motion: KI Action: Carries
Second: AB Vote: Unanimous

C. It is recommended that the Board Approve 2017-2018 Budget

Motion: AS Action: Carries
Second: GK Vote: Unanimous

D. It is recommended that the Board Approve Principal’s Compensation

Motion: Comp. Comm. (KI,EP,CC) Action: Carries
Second: AB Vote: Unanimous

E. It is recommended that the Board Approve EdTec Renewal

Motion: AD Action: Carries
Second: KI Vote: Unanimous

F. It is recommended that the Board Approve Establishment of PSF Lennox LLC

Motion: KI Action: Carries
Second: EP Vote: Unanimous

<p>G. It is recommended that the Board Approve Putting Students First Corp. Motion: KI Action: Carries Second: EP Vote: Unanimous</p>
<p>H. It is recommended that the Board Approve Distribution of Middle School Funds in the amount of \$300,000, Through a Separate Bank Account in the Name of PSF Lennox, LLC, Established as July 1, 2017 Motion: KI Action: Carries Second: EP Vote: Unanimous</p>
<p>I. It is recommended that the Board Approve The YMCA Lease, For Signature in Substantially the Form as Presented to the Board Motion: EP Action: Carries Second: AB Vote: Unanimous</p>
<p>J. It is recommended that the Board Approve Bids from Berliner & Associates for Middle School Facility Development Architecture Motion: AD Action: Carries Second: GK Vote: Unanimous</p>
<p>K. It is recommended that the Board Approve Operating Agreement for PSF Lennox LLC Motion: AD Action: Carries Second: EP Vote: Unanimous</p>

Closed Session

- 5. Section 54956.8: Conference with Real Property Negotiators/Counsel
Property: 6901 Lennox Ave, Van Nuys, CA 91405
Attorney: Michael Keeley, Esq.
Closed Session: 6:09 P.M.
(Taken out of order to accommodate counsel and facilitate discussion on Middle School items.)

Open Session

- 6. Report on actions taken in closed session. Return to Open Session: 6:38 P.M. The Chair reported out of Closed Session that the Closed Session was for information only and had no action items.

The Chair of the Middle School Committee, Adam Siegler, thanked Attorney Michael Keeley for his legal expertise, hard work and leadership in the negotiation of the Middle School legal documents. The Chair of the Board, Elliot Ponchik, added his thanks and commendations on behalf of the entire Board.

- 7. **INFORMATION ITEMS**

- A. Financial Presentation by EdTec (Kelsey Wrobel, by telephone)
 - a. March & April Financials. Kelsey Wrobel reported that there was no significant overall change from the prior year, although health and welfare costs rose significantly, reflecting higher pay and benefits to teachers, which offset the savings from the retirement of the Principal and one other position.

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- B. Middle School Committee Report. Report by Adam Siegler, as discussed above with reference to Agenda Items F-K.
 - C. Information on Recent Grants & Awards
 - a. SB740 and Support Corps. Report by Michael Keeley, Esq.
 - b. GPSN. This is a grant in the amount of \$1,500,000.
 - c. Riordin. This is the second grant for equipment, related to AV capabilities ,which will be operational in August 2017,
 - d. Gold Ribbon. HTLA has received the Gold Ribbon award for its positive school climate.
 - D. Principal's Report
 - a. Introduction of Rachel Garber, Ryan Fellow, AP for SY 2017-2018. Rachel Garber expressed her enthusiasm for HTLA and looked forward to working with the teachers and students. She reported on the summer institute operated by Northwestern and Kellogg.
 - b. College Acceptance. More than 90% of students were accepted to college. The Board noted that a number of students accepted for 4 year college opted instead to attend 2 year community colleges, and discussed ways to improve acceptance and attendance at 4 year colleges, including more field trips and parental involvement. Rachel Garber suggested that the Middle School would help this process by teaching students at an early age about the opportunities in faraway colleges.
 - c. Graduation. The graduation ceremony was well attended and successful.
 - d. So long, farewell, auf Wiedersehen, goodbye. Principal Marsha Rybin gave a farewell speech and wished the Board and the School all the best for years to come. Chair Elliot Ponchick expressed the wholehearted thanks of all of the Board members and the School to Marsha for her years of leadership and inspiration as Principal. Her hard work and vision will prove to be a lasting legacy to the School. Mat McClenahan also gave heartfelt thanks to Marsha for her hard work and friendship over the years.

8. **ANNOUNCEMENTS**

- A. The next meeting of the Board of Trustees is scheduled for **August 1, 2017**, at 5:00pm at HighTech LA, 17111 Victory Blvd Van Nuys, CA 91406

9. **ADJOURNMENT**

Meeting was adjourned by the Board Chair at 7:35 PM.

Respectfully submitted,

Adam Siegler
Secretary