
**DECEMBER 6TH, 2016 - 5:00PM
REGULAR BOARD MEETING
HIGH TECH LA BOARD OF DIRECTORS
HIGH TECH LA, OVAL ROOM
17111 VICTORY BLVD.
VAN NUYS, CA 91406**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

High Tech Los Angeles ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested agenda item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 17000 Haynes Street, Lake Balboa, CA 91406

In compliance with the Americans with Disabilities Act (ADA) and upon request, Orange County Academy of Sciences and Arts, Inc. ("School") may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director's office at (949) 606-4937. Please contact the office as early as possible to provide time for the School to arrange for such reasonable auxiliary aids and/or services.

PRELIMINARY

A. Call to Order

Meeting was called to order by the Board Chair at _____.

B. Establishment of Quorum

<u>Board Members</u>	Present	Absent
Elliot Ponchick	_____	_____
Carla Christofferson	_____	_____
Kate Ides	_____	_____
Adam Berns	_____	_____
Ghalib Kassam	_____	_____
Andrew D'Amato	_____	_____
Adam Siegler	_____	_____

2. COMMUNICATIONS

Members of the public are welcome at all High Tech LA board meetings. Participation is encouraged and appreciated. The Board is governed by the Brown Act and may briefly respond to public comments, but take no action except on items scheduled on the agenda.

PRESENTATIONS FROM THE FLOOR - At this time any person wishing to speak to any item **NOT** on the agenda will be granted three minutes to make a presentation to the Board of Directors.

PRESENTATION ON AGENDA ITEMS - Public comment will be allowed on agenda items prior to Board action. Three minutes per agenda item will be allotted.

Closed Session

3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 6901 Lennox Avenue, Van Nuys, CA
 Mike Keeley representing HTLA in lease negotiations.

Open Session

4. Report out of Closed Session

5. CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- A. Approve Meeting Minutes: October 4, 2016
- B. Approve Meeting Minutes: August 4, 2016
- C. Approve September-October 2016 Check Register

It is recommended that the Board approve the Meeting Minutes: October 4, 2016

Motion: _____ Action: _____

Second: _____ Vote: _____

It is recommended that the Board approve the Meeting Minutes: August 11, 2016

Motion: _____ Action: _____
Second: _____ Vote: _____

It is recommended that the Board approve the September-October Check Register

Motion: _____ Action: _____
Second: _____ Vote: _____

6. DISCUSSION & ACTION ITEMS

- A. Approve Fiscal Year 2015/16 Audit
- B. Approve Addition of “Travel Policies” to Policies and Procedures Manual
- C. Approve expenditures up to \$60,000 to begin due diligence phase of Middle School Development
- D. Approval of PCSD Project management Agreement
- E. Approval to close CA Credit Union account X3730 and transfer the balance of \$6,487.58 to the school account and close CA Credit Union account X3452 and transfer the balance of \$83,471.77 to the Foundation account
- F. Discuss College Readiness Plan

It is recommended that the Board approve FY 2016/17 Audit

Motion: _____ Action: _____
Second: _____ Vote: _____

It is recommended that the Board approve “Travel Policies” to Policies and Procedures Manual

Motion: _____ Action: _____
Second: _____ Vote: _____

It is recommended that the Board approve expenditures up to \$60,000 to begin due diligence phase of Middle School Development Agreement

Motion: _____ Action: _____
Second: _____ Vote: _____

It is recommended that the Board approve addition of PCSD Project management Agreement

Motion: _____ Action: _____
Second: _____ Vote: _____

It is recommended that the Board approve closure of CA Credit Union account X3730 and transfer the balance of \$6,487.58 to the school account and closure of CA Credit Union account X3452 and transfer the balance of \$83,471.77 to the Foundation account

Motion: _____ Action: _____
Second: _____ Vote: _____

7. INFORMATION ITEMS

- A. Financial Presentation by EdTec
 - a. October Financials
 - b. First Interim Report to LAUSD

8.

- A. Principal's Report
 - a. LAUSD Oversight Visit conducted on November 167, 2017
 - b. NWEA/IAB's
 - c. 2016 Accountability Transition Report
 - d. Exhibition Night
 - e. POL's

9. ANNOUNCEMENTS

- A. The next meeting of the Board of Trustees is scheduled for February 7, 2017, at 5:00pm at High Tech LA, 17111 Victory Blvd Van Nuys, CA 91406

10. ADJOURNMENT